

## Faculty/Visiting Scholar Research Request Procedures for Study of the S. R. Atkinson Library of Applied Anatomy

The researcher requesting access to the Spencer R. Atkinson Library of Applied Anatomy skull collection should submit the following in writing on institutional letterhead:

- Name, current institutional affiliation (and/or if in private practice), phone number and e-mail address
- Copy of curriculum vitae
- If in a university undergraduate or graduate program, letter of support from the primary faculty advisor
- Agreement to send reprints, abstracts, and copy of dissertation resulting from this study
- Purpose for examination of the collection, including:
  - General hypothesis and methodology; description of procedure
  - What type of specimens you expect to examine (i.e., age groups, ethnic groups, particular syndromes, pathologies, etc.)
- Methods of examination of the collection, including:
  - Describe in detail what anatomical structures you plan to examine or measure (i.e., parts of the dentition, particular parts of the skull, specific anatomical features, etc.)
  - Describe in detail what equipment you expect to use during the study (i.e., calipers, photographic equipment, x-ray equipment, etc.)
  - If you plan to use calipers, describe your previous experience using calipers to measure teeth or skulls
- Whether you plan to bring additional visitors, who these visitors are, and what their tasks will be
- The suggested date(s) and proposed duration of your visit
- How you learned about the collection (i.e., from web site, advertisement, individual, etc.)

*Completed Research Requests should be mailed, emailed or faxed to:*

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